



# AGENDA

## WYTHEVILLE TOWN COUNCIL MEETING

MONDAY, DECEMBER 11, 2023 AT 5:00 PM  
MUNICIPAL BUILDING - 150 EAST MONROE STREET  
WYTHEVILLE, VA 24382

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1. **INVOCATION** — COUNCILWOMAN CANDICE N. JOHNSON
2. **CALL TO ORDER** — MAYOR BETH A. TAYLOR
3. **ESTABLISHMENT OF QUORUM** — MAYOR BETH A. TAYLOR
4. **PLEDGE OF ALLEGIANCE** - VICE-MAYOR CATHY D. PATTISON
5. **APPROVAL OF AGENDA** (requires motion and roll call vote)
6. **6:00 P.M. RECESS** (if necessary)
7. **CONSENT AGENDA**
  - A. **Minutes of the Town Council Work Session and the regular meeting of November 27, 2023** (requires motion and vote)
8. **PRESENTATIONS TO TOWN COUNCIL**
  - A. Presentation by Junior Appalachian Musicians (JAM)
  - B. Presentation by Building Official Tim Spraker on the proposed amendments to the Building Regulations section of the Town Code
9. **CITIZENS' PERIOD**
10. **PUBLIC HEARINGS, REQUESTS, RESOLUTIONS, COUNCIL DECISIONS**
  - A. **Ordinance No. 1427, an ordinance repealing and replacing Chapter 6, Fire Prevention and Protection; and, amending and reenacting Chapter 9, Offenses - Miscellaneous, Article III. Air Pollution Control by renaming the article and by removing the following sections: Section 9-76. Definitions; Section 9-77. Penalty; Section 9-78. Authority and Declaration of Policy; Section 9-79. Relationship to State Rules; Section 9-80. Powers and Responsibilities of Air Pollution Control Officer; Section 9-81. Open Burning; Section 9-82. Smoke or Other Visible Emissions; and, Section 9-83. Emergency Procedure; and, amending and reenacting Chapter 11. Police, Article III. Alarm Systems, Section 11-44. Penalties for False Alarms, of the Code of the Town of Wytheville, Virginia, on first and final reading**
    1. Staff Report/Presentation by Fire Chief Chris Slemp

2. Consideration by the Town Council to adopt the ordinance on first and final reading **(requires motion and roll call vote)**

**B. Ordinance No. 1428, an ordinance establishing a Housing Rehabilitation Zone in the Town of Wytheville, Virginia, on first and final reading**

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton

2. Consideration by the Town Council to adopt Ordinance No. 1428 on first and final reading **(requires motion and roll call vote)**

**C. Consider the request of Virginia Organizing for traffic control to conduct a Martin Luther King, Jr. Day March on Sunday, January 14, 2024**

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton

2. Consideration by the Town Council to approve the request **(requires motion and vote)**

**D. Consider an appointment to the Wytheville Recreation Commission to fill the expiring term of Mr. Michael Mitchell (term expires December 31, 2023)**

1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to make an appointment to the Wytheville Recreation Commission (new term expires December 31, 2026) **(requires motion and vote)**

**E. Consider the reappointment of Ms. Brittney Litton to the Wytheville Recreation Commission (term expires December 31, 2023)**

1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to reappoint Ms. Brittney Litton to the Wytheville Recreation Commission (new term expires December 31, 2026) **(requires motion and vote)**

**F. Consider an appointment to the Wytheville Economic Development Authority to fill the expiring term of Ms. Linda Nye (term expires December 12, 2023)**

1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to make an appointment to the Wytheville Economic Development Authority (new term expires December 12, 2027) **(requires motion and vote)**

**G. Consider the reappointment of Ms. Melissa Crockett to the Wytheville Economic Development Authority (term expires December 12, 2023)**

1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to reappoint Ms. Melissa Crockett to the Wytheville Economic Development Authority (new term expires December 12, 2027) **(requires motion and vote)**

**H. Consider an appointment to the Wytheville Building Code Appeals Board to fill the unexpired term of Mr. Brad Litton (term expires July 26, 2025) and to appoint two new alternate members to the Board**

1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to make an appointment to the Wytheville Building Code Appeals Board to fill the unexpired term of Mr. Brad Litton (new term expires July 26, 2025) and to appoint two new alternate members (new terms expire July 26, 2028) **(requires motion and vote)**

**I. Establishment of Real Property Tax Due Date**

1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to establish the Real Property Tax due date **(requires motion and roll call vote)**

**J. Schedule a Work Session for Monday, January 22, 2024, at 4:00 p.m. to hear a presentation from Virginia Tech students regarding their project in the town**

1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to schedule a Work Session for January 22, 2024, at 4:00 p.m. **(requires motion and roll call vote)**

**11. NEW BUSINESS**

**12. REPORTS**

**A. Staff Report(s) - TOWN MANAGER BRIAN FREEMAN**

**B. Upcoming Meetings - CHIEF DEPUTY CLERK BRANDI JONES**

**13. OTHER BUSINESS**

**A. Council Member Time**

**B. Miscellaneous**

(1) Council Committee Reports; (2) January 2024 Town Council Meeting Calendar; (3) November Building Permit Reports; (4) Other

**14. CLOSED MEETING**

**A. Closed meeting pursuant to § 2.2-3711 (A.) (8.) Consultation with legal counsel regarding specific legal matters (requires motion and vote)**

**B. Certification of Closed Meeting (requires motion and roll call vote)**

**15. ADJOURNMENT**